THE COLLEGE OF ST. SCHOLASTICA
Faculty Assembly Meeting Agenda
Thursday, October 11th, 2018
3:50 p.m.
Sommers Hall

Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/955235175 Or iPhone one-tap:
US: +16699006833,,955235175# or +16468769923,,955235175#
Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 646 876 9923 Meeting ID: 955 235 175 International numbers available: https://zoom.us/u/adK4MrjQLE
Remote voting will occur via polls within ZOOM, this is confidential, even if you have logged into ZOOM with your username or name

3:50 p.m. Call to Order
Kelly Durick Eder, Chair, Faculty Assembly

Invocation
Matt Ridenour, School of Education

Presentation of the Agenda
Kelly Durick Eder, Chair, Faculty Assembly

Approval of August 2018 Minutes
Kelly Durick Eder, Chair, Faculty Assembly

Remarks

- Faculty Compensation Committee Update
  Diane Vertin, Interim Vice President of Academic Affairs
  Myron McCoo, Vice President of Human Resources & Chief Diversity Officer

- Report on Current Compensation Policy
  Cassandra Bachtell, Specialist, Faculty Contracts & Evaluation

- Report on Campus Budget Committee
  Kelly Durick Eder, Chair, Faculty Assembly
  Sara McCumber, Faculty Representative to the Campus Budget Committee

Action Items

- Motion regarding the change to the TRS requirement in Veritas from the General Education Committee
Motion to remove the stipulation that undergraduate students must take a conceptions-level course to satisfy their TRS Veritas pathway requirement. Students may take either a conceptions-level or integrations-level course in the TRS pathway to fulfill the requirement, effective immediately.

- Motion regarding a change to a Test-Optional policy from the Undergraduate Admissions Committee
  
  Motion to a more holistic admission process which includes an updated weighting of admission criteria and providing students the option to decide whether or not they want their standardized test score included in their admission review.

Adjournment
Kelly Durick Eder, Chair, Faculty Assembly

**Next Faculty Assembly Meeting: Thursday, December 13th, 2018 at 3:50 p.m.**
**Mitchell Auditorium**
THE COLLEGE OF ST. SCHOLASTICA
2018 FACULTY/STAFF INSTITUTE
Faculty Assembly Meeting, Thursday, August 30, 2018 DRAFT
9 a.m., Somers Lounge

Theme: Utilizing human resources responsibly. Providing wise and respectful use of all material and monetary resources. Promoting prudent use of resources and energy. Finding time for work, play and prayer in daily life, which will promote physical, mental, and spiritual growth.

Objective: To engage the College community in a reflection on Stewardship as a core value, not only for our students, but for each of us in our faculty and staff roles.

Remote Access via Zoom:
Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/449173636
Or iPhone one-tap : US: +16468769923,,449173636# or +16699006833,,449173636#
Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 646 876 9923 or +1 669 900 6833 Meeting ID: 449 173 636
International numbers available: https://zoom.us/u/cWvqlO77p

8:30 a.m.

Continental Breakfast
Somers Lounge

9:00 a.m.

Call to Order – 9:02 a.m.
Kelly Durick Eder, Ph.D., Chair, Faculty Assembly

Invocation
Stephanie Johnson, Ph.D., Vice Chair, Faculty Assembly

Alma Mater
Nicholas Susi, D.M.A, Assistant Professor of Music
**Presentation of the Agenda**
Kelly Durick Eder, Ph.D., Chair, Faculty Assembly

- Adjustments to the agenda includes change from lectures to lecturers and Todd Neuharth will not be presenting on strategic planning as this was presented at the Faculty Institute in August.

**Approval of May 2018 Minutes**
Kelly Durick Eder, Ph.D., Chair, Faculty Assembly

- *Approved viva voce*

**Remarks**

- **Introduction of the Interim Vice President of Academic Affairs**
  Diane Vertin, Ed.D., Interim Vice President of Academic Affairs
  - Diane reported on the following goals which will be the focus for this coming year.

- **Introduction of the Vice President of Human Resources and Chief Diversity Officer**
  Myron McCoo, J.D., Vice President of Human Resources and Chief Diversity Officer
  - Myron reported that Human Resources is working with Academic Affairs on the compensation study which will look at staff compensation.

- **Update from the Assistant Vice President of Academic Affairs**
  Ryan Sandefer, Ph.D., Assistant Vice President of Academic Affairs
  - Ryan discussed his new role in the VPAA office.

- **Update from the Director of General Education**
  Bret Amundson, D.M.A., Dean, School of Arts & Letters
  - Bret provided an update regarding the TRS conception concern

**Action Items**

- **Voting Rights for Part-Time Faculty, Part-Time Instructors, and Lectures**
  - *Carried viva voce*

- **Acceptance of Final Reports of the Standing Committees**
  - *Carried viva voce*

- **Planning Session for Faculty Assembly** – A survey will be sent out.

**Announcements**
• **Director of General Education Selection Committee**  
  Aileen Beard, Dean, School of Sciences

• **Faculty Assembly Officers**  
  Kelly Durick Eder, Ph.D., Chair, Faculty Assembly  
  Stephanie Johnson, Ph.D., Vice Chair, Faculty Assembly  
  Michele Johnson, OTD, Secretary, Faculty Assembly  
  Todd Neuharth, AT-C, Immediate Past Chair, Faculty Assembly

• **Faculty Development Committee**  
  Anne Kruchten, Ph.D., Chair

• **Faculty Welfare Committee**  
  Jennifer Rosato, M.A., Chair

• **General Education Committee**  
  Bret Amundson, D.M.A., Dean

• **Undergraduate Curriculum Committee**  
  Robert Hoffman, Ph.D., Chair

• **Undergraduate Admissions Committee**  
  Jeremy Craycraft, Ph.D., Chair

• **Undergraduate College Level Assessment Committee:**  
  Sarah Ludwig, D.M.A, Chair

• **Graduate Council**  
  Jena Ogston, Ph.D., PT, Chair

• **Graduate Curriculum Committee**  
  Constance Gunderson, Ph.D., MSW, LISW, Chair

• **P & T Committee**  
  Chery Lucarelli, Ph.D., Member

*Adjournment – 10:20 a.m.*  
Kelly Durick Eder, Ph.D., Chair, Faculty Assembly

**Next Faculty Assembly Meeting: October 11th, 3:50pm in Somers Lounge**

Look for the Agenda and Supporting Materials at: [http://libguides.css.edu/FacGov](http://libguides.css.edu/FacGov)

***Future Faculty Assembly Meetings***

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>December 13, 2018</td>
<td>3:50 p.m.</td>
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<tr>
<td>February 7, 2018</td>
<td>3:50 p.m.</td>
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<tr>
<td>April 11, 2019</td>
<td>3:50 p.m.</td>
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<tr>
<td>May 16, 2019</td>
<td>1:30 p.m.</td>
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**Intro:**

At the Faculty Assembly meeting on May 17th of 2018, a motion was put forward to align TRS *Veritas* requirements with other *Veritas* pathways requirements. The Assembly debated the merits and process of a motion from a petition of faculty outside of the TRS department, and after some time it was agreed to send the issue to the Gen Ed committee. TRS Department Chair Bill Campbell worked extensively this summer, meeting with members of the Gen Ed committee and multiple departments within all of the Schools. After learning about the issues for some students concerning the *Veritas* requirement of a Conceptions-level TRS course, he led discussions within the TRS department, and then brought the substance of this motion to the Gen Ed committee.

**Motion:**

After extensive work from the TRS department, the General Education committee proposes this motion:

Motion to remove the stipulation that undergraduate students must take a conceptions-level course to satisfy their TRS *Veritas* pathway requirement. Students may take either a conceptions-level or integrations-level course in the TRS pathway to fulfill the requirement, effective immediately.
The Enrollment Management Division, with support from Academic Affairs and the Undergraduate Faculty Admission Committee, is proposing a move to a more holistic admission process which includes an updated weighting of admission criteria and providing students the option to decide whether or not they want their standardized test score included in their admission review.

**Proposal:**

I. The College of St. Scholastica admits qualified students from diverse geographical, cultural, economic, racial and religious backgrounds

A. First-Year Students

1. Application Procedure
   a. Complete the application for admission.
   b. Submit an official high school transcript.
   c. Submit either an ACT or SAT test score or complete the alternative essay (ACT or SAT scores may be submitted via the transcript or sent separately)

2. Admission to the College Decision
   a. Graduation from an accredited high school or its equivalent (GED)
   b. High school grade point average
   c. Evaluation of high school curriculum in relation to the particular high school the student is attending.
   d. ACT or SAT Score(s) or Essay

*Internal implementation policy

CNX Calculation:
Current Formula 50%/50% split: (Highest GPA*12.5) + (ACT*1.388)

Holistic review change for test submitters:
60% weight for High School Performance (GPA/Curriculum) &
40% for Test Score

Curriculum Ranking 1 = 0 points on GPA
Curriculum Ranking 2 = .5 points on GPA
Curriculum Ranking 3 = 1 point on GPA

*See table below for criteria

New Formula:
(Unweighted GPA+ Curriculum Ranking)*15) + (ACT*1.11)

Holistic Review Change for Non-test submitters:
85% weight for High School Performance (GPA/Curriculum) & 15% for Essay (essays would be rated 1-3 using agreed upon rubric)

New Formula:
\[((\text{GPA} + \text{Curriculum Ranking}) \times 21.25) + (\text{Essay Rating} \times 5)\]

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### 3. Special Status Admission:

a. Selected applicants with CNX scores of less than 64 may be considered for admission through the Special Status Admission process. A subcommittee of the Undergraduate Admissions Committee reviews completed applicant files. In addition to the previously submitted documents, the committee will review the following criteria:

1. Letters of recommendation
2. Specific high school course, grade trends, and rigor of academic curriculum
3. College level course work completed through Dual Enrollment
4. Participation in a leadership role; extra-curriculars, captain, student governance, community service, church and other personal enrichment activities etc…
5. Contribution to the cultural, gender, age, economic, racial or geographic diversity of the student body
6. Evidence of having overcome barriers to educational achievement
7. Exceptional talent
8. First generation college student
9. Military service

b. If the initial Special Status Admission application is denied by the subcommittee, the student may appeal the decision. Upon appeal, the entire Undergraduate Admissions Committee will review the file.

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**Rating of Curriculum:**

<table>
<thead>
<tr>
<th>Curriculum Rating</th>
<th>Course Types</th>
<th>Course Examples</th>
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<tbody>
<tr>
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<tr>
<td>Rating</td>
<td>Honors Courses</td>
<td>Math Courses</td>
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<tr>
<td><strong>1 – Standard</strong></td>
<td>0-1 honors, advanced or AP, IB (HL), or dual enrollment courses (e.g. PSEO or CITS)</td>
<td>4yrs. Language Arts</td>
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<tr>
<td><strong>2 – College Prep</strong></td>
<td>2-5 honors, advanced or AP, IB (HL), or dual enrollment courses</td>
<td>4yrs. Language Arts</td>
</tr>
<tr>
<td><strong>3 – Most Demanding</strong></td>
<td>6+ honors, advanced or AP, IB (HL), or dual enrollment courses</td>
<td>4yrs. Language Arts</td>
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*Rating to be done in context of the student’s high school*